



Request for Transcript

TO THE PARENT/GUARDIAN:

Please complete and sign this form and deliver it to your child's present school at the end of the first semester/trimester. Please ask the school to send official transcripts and records directly to Flintridge Prep by mail, email or fax. It is helpful to include an envelope addressed to Flintridge Prep if the information will be mailed (or refer the school to our email address and fax number below).

Student's name _____

Applying for grade _____ Date of birth _____

Student's current school _____

School address _____
STREET & NUMBER CITY STATE ZIP

School phone _____
AREA CODE EXT.

I hereby give permission to release copies of the above-named student's records as outlined below.

Parent's signature _____ Date _____

TO THE STUDENT'S CURRENT SCHOOL:

Please submit records that include the following items for the first semester or trimester of the current school year and the full prior academic year only:

1. Student transcript (please do not send until after the first semester or trimester so that those grades may be included).
2. Standardized achievement and aptitude test scores.
3. Any disciplinary records.

Send all information to:

G. Arthur Stetson, Director of Admissions
Flintridge Preparatory School
4543 Crown Avenue
La Cañada Flintridge, CA 91011

Email admissions@flintridgeprep.org

The deadline for receipt of materials is Friday, January 24, 2020.

If first semester grades are not available until after the deadline, please call the Admissions Office at 818.949.5514.

Thank you.

NONDISCRIMINATION POLICY Flintridge Preparatory School values the representation and full engagement of individuals within our community whose differences include—but are not limited to—intellectual perspective, age, ethnicity, family makeup, gender identity and expression, physical ability, race, national and ethnic origin, religion, sexual orientation and socioeconomic status. The school does not discriminate on any basis in its administration of its educational policies, admissions policies, scholarship and loan programs and athletic and other school-administered programs.